



TOWN OF NORTHBOROUGH

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**LINCOLN STREET ELEMENTARY SCHOOL BUILDING COMMITTEE MEETING
NORTHBOROUGH BOARD OF SELECTMEN
NORTHBOROUGH SCHOOL COMMITTEE
NORTHBOROUGH APPROPRIATIONS COMMITTEE
NORTHBOROUGH FINANCIAL PLANNING COMMITTEE
MINUTES**

February 25, 2014

Lincoln Street Elementary School Building Committee members present:

Leslie Rutan, Selectmen Chair and Chair of the Building Committee
John Coderre, Town Administrator
Charles Gobron, Ed.D., Superintendent of Schools
Patricia Kress, Northborough School Committee Chair
Cheryl Levesque, Business Director
Jennifer Parson, Principal, Lincoln Street Elementary School
Jason Perrault, Chair, Financial Planning Committee and Vice-Chair of Building Committee
Julie Peterson, Building Committee Member

Northborough Board of Selectmen members present:

Leslie Rutan, Northborough Board of Selectmen Chair
William Pantazis, Northborough Board of Selectmen Member
Dawn Rand, Northborough Board of Selectmen Member

Northborough School Committee members present:

Patricia Kress, Northborough School Committee Chair
Joan Frank, Northborough School Committee Member

Northborough Appropriations Committee members present:

Elaine Kelly, Northborough Appropriations Committee Chair
Janice Hight, Northborough Appropriations Committee Member
Richard Neiber, Northborough Appropriations Committee Member

Northborough Financial Planning Committee members present:

Jason Perrault, Northborough Financial Planning Committee Chair
Heidi Gleason, Northborough Financial Planning Committee Member
Roger Leland, Northborough Financial Planning Committee Member
Dan McGinnis, Northborough Financial Planning Committee Member

Also in attendance:

Alan Minkus, Strategic Building Solutions
Mel Overmoyer, Strategic Building Solutions
Katie Crockett, Lamoureaux-Pagano
Peter Caruso, Lamoureaux-Pagano

Katie Crockett and Jennifer Parson led a number of people on a tour of the Lincoln Street Elementary School at 6:30.

Charles Gobron welcomed the groups at 7 p.m. and introduced members of the Lincoln Street Elementary School Building Committee.

Katie Crockett and Peter Caruso reviewed the information contained in the Power Point presentation including the program overview; the existing floor plan; the proposed floor plan; the site program overview; the existing site plan; the proposed site plan; the construction phasing plan; the elevation drawings during and after construction; and the project scope.

Alan Minkus gave a thorough explanation of the schedule emphasizing the feasibility and design phase as well as the construction schedule. Upcoming key dates include:

MSBA Approval -- March 26, 2014
Town Meeting -- April 28, 2014
Debt Exclusion Vote -- May 12, 2014

Mr. Minkus then outlined the Project Budget. The total cost of construction is \$18,285,000. The total project cost is \$25,530,533. The anticipated MSBA reimbursement is \$9,925,570 leaving Northborough's portion of \$15,604,983. Mr. Minkus indicated that the Town's estimated share of the cost is predicated on MSBA not sharing in the contingency costs, a topic still under discussion with the MSBA.

Questions and comments from various board members included:

- the addition of insulation to exterior walls was viewed as a positive.
- the baseball field will be included in the bid documents as an alternate if the budget permits.
- specifics regarding recess during construction is under review by the School Department.
- the swing set in front will be removed and reinstalled.
- fifth grade model of switching classes will be preserved during construction.
- photos and information regarding the modular classrooms and how they will be connected directly to the main building were discussed.
- heating system will be replaced with an air duct system and dehumidification system to improve air quality.
- concern about special education space; making sure regular education space is not diminished and that design flexibility is maintained.
- MSBA's enrollment projections and methodology was reviewed.
- potential future expansion for three additional classrooms is built into the design.
- project design includes flexibility in the design for future educational needs.

The meeting adjourned at 8:20 p.m.

Respectfully submitted,

Charles E. Gobron, Ed.D.
Superintendent of Schools

Documents used during the meeting:
None